

Littlemoor and Broadway – Pride in Place Programme

Information Pack: Neighbourhood Board Member

1. Introduction

Thank you for your interest in joining the Pride in Place Neighbourhood Board for Littlemoor and Broadway. This information pack provides an overview of the role of board member, including the responsibilities, person specification, recruitment process, and the support available.

2. What is the Pride in Place programme?

Pride in Place is a government programme designed to give communities the tools and resources they need to shape their neighbourhoods and drive local change. Because residents understand their area best, local people will lead the programme, deciding how Pride in Place funding is used and what priorities should be taken forward.

Over the next 10 years, the programme will provide up to £2 million each year for Littlemoor and Broadway. The new Neighbourhood Board will create a regeneration plan for the area and make funding decisions that support long-term, positive change. The board will be led by an independent chair and most members of the board will be people who live or work in Littlemoor or Broadway or have a deep connection with the area.

3. Role of Neighbourhood Board members

- Actively participate in Neighbourhood Board meetings (expected to take place once a month) and be part of all relevant decision-making processes
- Carry out extensive engagement across the community to ensure that everyone has the chance to contribute to decision-making, including groups who have been marginalised or whose voices are less often heard
- Contribute to the development and monitoring of the Pride in Place Plan, helping to ensure it represents a shared vision that the whole community supports.
- To provide ongoing feedback and follow-up to the community groups which have been engaged with

- To be an advocate for the Littlemoor and Broadway Pride in Place programme at a local level.
- To work with Dorset Council's Pride in Place Programme team on relevant project streams and initiatives.
- To ensure you are neutral and all relevant conflicts of interest are identified and addressed.
- Together with other board members, to agree a Terms of Reference (a document outlining the group's purpose, scope and how it operates) for the Littlemoor and Broadway Neighbourhood Board, and to comply with this once adopted.

5. What sort of person is the Board looking for?

Boards must have at least eight members, to ensure a broad range of voices and perspectives. The majority (at least 51%) of members should live or work within the boundaries of the neighbourhood, ensuring that the board is resident-led.

Members should broadly reflect the range and diversity of people who live in the area – for example, in relation to age, ethnicity, gender, faith, disability or income levels.

Aside from these requirements, there is no set profile for board members. What is important is your commitment to Littlemoor and Broadway and your desire to 'get stuff done'.

You might fall into one of the following categories – but you might not. Everyone is welcome to apply.

- a resident
- a businessperson
- a parent
- a young person
- a carer
- work in a local charity
- a retired person
- a local campaigner
- a philanthropist
- a representative from a school or further education college
- a representative from the NHS Trust
- a representative from a faith-based organisation

- a representative from a sports club
- an arts or cultural practitioner
- an innovator

We have no fixed idea about your role in the community or your profession or job. What we do want is someone who has a strong connection with the local community and is excited about the opportunity for meaningful change.

6. Person specification

The ideal candidate will demonstrate the following criteria:

- Motivation and commitment / availability
- Understanding of local community issues
- Experience of community involvement, volunteering, or neighbourhood activity
- Strong communication and interpersonal skills
- Ability to work collaboratively with partners and residents

Successful candidates may be subject to a Disclosure and Barring Service (DBS) check.

6. Time Commitment and Support

The role will typically involve attending Neighbourhood Board meetings, preparation time, and additional engagement activities where required. It is anticipated that there will be a time commitment of at least one day per month. It is likely that the first six months of the programme will require more intensive commitment as the board is established and community engagement commences.

This is an unpaid voluntary role. However, reasonable expenses can be reimbursed – these may include travel and childcare costs. It is important to us that no-one feels excluded so please talk to us if you would like to apply but feel unsure if you are able to. Email communitiesforall@dorsetcouncil.gov.uk to request a call back.

It is expected that board members will have an initial term of three years.

8. Where can I find out more about the Pride in Place Programme?

More details and background information can be found on the [Dorset Council website](#) and at [Pride in Place Programme prospectus - GOV.UK](#)

9. How to apply for this role

- Submit an [Expression of Interest form](#) by 22 May 2026.
- The chair needs to be appointed first so there may be a delay before shortlisting of applications for board membership can take place. All candidates will be contacted by mid-May with an update on the process.
- Applications will be shortlisted by a panel including the Neighbourhood Board Chair (once appointed) and representatives of MP Lloyd Hatton and Dorset Council.
- Interviews for board membership will take place in June.
- It is hoped that the new Neighbourhood Board will be in place by the end of June.

10. Further Information

For an informal discussion, or if you require any of this information in an alternative format, please contact communitiesforall@dorsetcouncil.gov.uk